



# Michigan Silversmiths Guild

## OFFICERS

Christine Bossler  
*President*

Tiffany Massey  
*Vice President*

Annette Berenholz  
*Treasurer*

Jennifer Thomson  
*Secretary*

Vacant Position  
*Newsletter*

Marilyn Southern  
*Membership*

Juanita Bitonti  
*Publicity*  
*Webmaster*

## DIRECTORS

Cheryl Brooks  
Bill Fitzpatrick  
Kathy Fitzpatrick  
Laurie Heady  
Skip Hunter  
Richard Locke  
Larry Newhouse  
Idelle Hammond-Sass  
Steve Tracy

**Executive Board Meeting**  
**Sunday, May 17, 2008**

## MINUTES

**IN ATTENDANCE:** Christine, Tiffany, Skip, Richard, Larry, Laurie, Bill & Kathy, Cheryl, Idelle, Jennifer, Steve.

Meeting called to order at 1:17 PM at the home of Cheryl Brooks. Minutes from last meeting were read, and accepted.

### **PRESIDENT'S REPORT:**

**Non Profit Status:** Christine is still working on this. Larry is delivering 4 boxes of old records today for Christine to look over. Hopefully, the Guild's status will be resolved by the next meeting.

**Cafe Express:** Christine passed around some designs of t-shirts and other items offered for sale on-line by Cafe Express. We have not yet set up an account with Cafe Express because of the non-profit status question. If we are not non-profit, we have to obtain a sales tax license and charge sales tax on these orders. Christine will put the designs on an online discussion board so that the Board can review the designs and share ideas about which items to select.

**Next year's agenda:** Christine plans to have a proposed set of dates for next year's Board meetings available by the next Board meeting. This will be posted on line and will also include a master calendar of MSG events as they are scheduled (workshops, lectures, etc.)

Along this line, the Board decided to save paper by having Christine make minutes, agendas, etc. available to the Board through emails and on - line postings.

A motion was made to nominate Skip Hunter as **Special Assistant to the President**. Seconded, passed.

### **VICE PRESIDENT'S REPORT:**

Tiffany reported on the **workshop schedule**:

- 1) Flyers for the **Tom Muir** workshop to be held on July 12+13 have been mailed. There is only 1 response so far. This will be the first summer workshop held by the Guild, so it may turn out that people are too busy, etc. in the summer to attend. It is still early.
- 2) **David Huang** workshop went very well. There were 9 participants - everyone seemed to be pleased that food and all materials were included. Several positive email responses were passed around. Tiffany has 4 hammers left and will sell them for \$28 each. If no one else wants them, Gretchen Otto of EMU will purchase them for her department.
- 3) The **James Viste** workshop on mokume gane also went well. Tiffany outlined the expenses vs. participant fees.
- 4) the **Deb Stoner** workshop is scheduled for Sept. 12-15, with a lecture to coincide with the Annual Meeting held on Sun. Sept. 14. There was some concern about whether or not EMU would be available on the weekend. Tiffany will check into this and let us know at the next Board meeting.

Idelle expressed concern that the workshop expenses should balance each other out for the year. Bringing in people from out of town will always be more expensive and we should keep in mind that just because we had extra money after 1 workshop, we will undoubtedly lose money on others. There was some discussion on how to handle petty cash expenses. It was decided that for clarification, money advanced to Tiffany should be referred to as the "**Workshop Expense Account**".

Cheryl made a motion that Tiffany work up an **income/expense statement** for each workshop - to be presented to the Board. This will help clarify matters in the future. The motion was seconded and passed.

It was reiterated that the goal of the workshops is to break even and not to make a profit. By making the workshops convenient (i.e, providing breakfast, lunch, all tools and materials...) Tiffany hopes to increase participation in workshops, but still keep the cost reasonably low.

### **TREASURER'S REPORT:**

Christine presented the report submitted to her by Annette who was not present. Because there were so many questions about the report, a motion was made to table the treasurer's report until the next meeting.

### **STANDING COMMITTEE REPORTS:**

**Membership and Sponsorship Report:** Christine read the report submitted to her by Marilyn who could not be present. Current membership is 92. We have 26 new members since January of this year. Report was accepted by the Board.

**Newsletter:** Christine is working on the spring '08 issue. The deadline for articles is May 25. Cheryl offered to help with the printing and folding.

**Web Master/Publicity Report:** Juanita was not present. Christine reported in her absence. Juanita is working on the 60th anniversary logo. It was mentioned that the "Hallmark" designation for 60th anniversaries is the diamond. This could become part of the theme and/or logo.

She has also been working on the art fair postcard. She passed out several designs she is working on.

**Historian:** Skip reported that he has been trying to look at the archives of the organization. They are kept at the Bentley Historical Library. We have 1 1/2 file boxes of records from 1948-2001. So far, Skip has not been able to look at them. According to library rules, you can only look at your archives if the box is brought to a certain table where they can monitor you. Since our records are on the 6th floor and the elevator in the building is broken, the records will not be accessible for approximately 6 months, while the elevator is being repaired.

**Election/Nominations Committee:** No report. Larry is the chair. Skip is on the committee, need one more person. Jennifer volunteered to join them. A list of which directors need replacing and a slate of possible candidates will be worked on for the next meeting.

**Ann Arbor Art Fair Committee:** Jennifer reported. Progress is being made. A request for volunteers to demonstrate and/or booth sit has been mailed out to the membership. Not a great response so far. The deadline will be extended to May 30. Christine will send out an email about this to the membership.

Skip asked about booth sitting - said that last year it was not very organized. Jennifer will call Maggie Ladd to see how it is going to be handled this year.

A request for reimbursement for printing and postage for the demo request forms was made. A motion was made for the Board to reimburse Jennifer \$90.52. Seconded and passed. The Board also approved to pay for printing and postage for the art fair postcard, estimated to be \$150.

Idelle suggested that the Board pay for an advertisement to be placed in one of the art fair supplement publications. There is one called The Art Showcase, one is put out by the Observer, etc. It would be a great way to get attention for the booth and for MSG in general. Jennifer will look into this and send out an email to the Board with details and a request for an email vote. Idelle thought it would run about \$200.

**Jewelry + Objects Show Committee:** Idelle reported. She has sent letters to several people requesting them to jury the show. Pat Garrett and John Wittersheim. She has not heard back from them. She requested that ideas for jurors be emailed to her. The contract with the Ann Arbor Art Center has been made. The show will be May 15, 2009 and will run for 5 weeks. The slides will be due at the end of March, call for entries sent out in Jan.

Christine passed around a color catalog that she put together for a show and suggested that it might be nice to have a catalog for Jewelry + Objects as part of our 60th Anniversary celebration. This was met with a lot of enthusiasm. We could put in some photos from the archives of the early days, etc....

**Holiday Party:** No report.

**By Laws Committee:** In the absence of Marilyn, Committee Chair, Skip presented the committee's draft of the by-laws revision. A motion was made to go over the revision article by article. Seconded, passed. Many of the changes were essentially typos or small word clarifications.

The main areas of discussion were 1) whether or not to change the member category "active" to a noun. It was decided to leave it as "active". 2) Article XIV. DUES: It wasn't clear that the membership cycle is to be tied to the fiscal year. A statement was added to clarify this. A line was also added to ARTICLE IV, Section 5 - " #5. Dues Structure Recommendations". This is to be part of the annual meeting each year.

A motion was made to accept the by law revision as amended. Seconded, passed. The committee was applauded for their hard work. Christine will make the changes and mail a copy to each member at least 10 days before the annual meeting, which is Sept. 14 at EMU.

### **NEW BUSINESS:**

Skip made a motion that the secretary send Marilyn a sympathy card expressing our sorrow at the death of her mother. Seconded, passed.

**Next meeting:** Saturday, August 23rd at 1 PM at the home of Cheryl Brooks. Directions and agenda will be posted on line and an email reminder will be sent a couple of weeks before the meeting.

Meeting was adjourned at approx. 4:25 PM.

Minutes prepared by Jennifer Thomson, Recording Secretary

